

Canstruction® Houston

Guide for Canstruction Teams

Organizing and leading a canstruction team can (no pun intended) be intimidating. To help, below is a brief guide to help guide you along.

Getting Started

- Contact your firm leaders and principals. You will need their support to take the time required for the design and obtaining cans, funds for cans, t-shirts, and lunches. Their support is also needed in calling suppliers and consultants for sponsorships.
- Contact other members of your firm and start to form a team. Most teams have between 6 to 15 participants. Depending on the size of your structure, you may need fewer or more.
- Contact firm vendors and consultants to see if they're interested in either sponsoring your firm's team or participating as a team.
- Complete and submit the Call for Entries to the event chair.
- Meet with your team to develop ideas and designs.
- Once the design is picked, start scouting for cans that will work.

Kickoff

- Attend. The purpose of kickoff is to go through the rules and specifics of the event. Remember, every event is a little different.

Development

- Develop your design.
- Find cans.
- Practice building difficult sections and pre-cut forms.
- Complete all forms on time and submit to the event chair. (Remember that the committee needs to meet vendor deadlines and they want to make sure you are included in the orders. They do try to give you as much time as possible.)
- Work out who will attend the site selection, load in, build day, and decanstruction.
- Submit security list to event chair.

Site Selection

- Attend.
- Make sure you've talked to your build team and delivery team so you can pick a spot and load in time that will work for everyone. Keep in mind that some delivery companies will not deliver after hours.
- Pickup t-shirts, invitations, wristbands, etc. Please count items and let the committee know if you're missing something.



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Load In

- Arrive to the dock on time. If you are having your cans delivered, make sure you are on the dock when they get there. Allow time for parking.
- Bring dollies and people.
- Make sure you are done and clear of the dock when schedule.
- If possible, please have someone available at your vehicle in case the building needs it moved for some reason.
- Be flexible. The building is generous to allow us the use of their space for no charge and we want to respect the needs and regular workings of the building. We are guests.
- Make sure your floor covering arrives 1st.

Build

- Attend captains meeting at 8:30 AM.
- Distribute lunch tickets.
- Coordinate your team.
- Have fun.
- Let the committee know when you're done so they can take pictures.
- Clean up your area and any dedicated floor paper to your spot. ?
- Arrange to take any trash and/or recycling with you.

Judging

- Remember to check your structure and cover all names before the judges walk through

Awards

- Arrive on time.
- Send your RSVP list for security.

Decanstruction

- Arrive on time.
- Bring enough people to safely dismantle the structure, pack the boxes, and take them to the curb.
- Bring dollies!
- Take your floor covering with you.

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