

Canstruction® Houston 2009

13th Annual Houston Design/Build Competition

Team Checklist

Use this checklist to track deadlines and forms.

Events and Deadlines

Date	Description	Done	Notes
Jun 30	Call for Entry - Start Date	<input type="radio"/>	
Aug 19	Kickoff Meeting	<input type="radio"/>	
Sep 4	Call for Entry – Final Entry Date	<input type="radio"/>	
Sept 28	Submit Team Members' Names Form	<input type="radio"/>	
Sept 28	Submit Order Form (lunches, invites, t-shirts)	<input type="radio"/>	
Oct 7	Distribute Gala invitations to sponsors	<input type="radio"/>	
Oct 16	Submit Structure, Title, Story and Sketch	<input type="radio"/>	
Oct 16	Submit Team Sponsors Form	<input type="radio"/>	
Oct 23	Turn in Free Sign File (jpg) to A&E for printing	<input type="radio"/>	
Oct 26	Submit Can information	<input type="radio"/>	
Oct 28	Site Selection/T-Shirt Party	<input type="radio"/>	
Nov 4	Verify security list	<input type="radio"/>	
	Arrange transportation for cans	<input type="radio"/>	
Nov 6	Load In	<input type="radio"/>	
Nov 7	Build Day	<input type="radio"/>	
Nov 11	Cover team name for judging (by 10:00 am)	<input type="radio"/>	
Nov 12	Awards Ceremony	<input type="radio"/>	
Nov 14	DeCanstruction	<input type="radio"/>	

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**You do not need to return this to the Canstruction Houston Committee.
 This is for your use only.**

